The following is a list of the required data elements for the Utility Survey Dataset.

Field Name	Acceptable Values	Can be NULL	Definition
Utility Customer ID	Any string of alphanumeric characters	NO	The unique identifier used by the utility company to identify the customer.
CCA Name	Any string of alphanumeric characters	YES	The name of a CCA associated with the arrearage.
CCA Customer ID	Any string of alphanumeric characters	YES	Any unique identifier used by the CCA to identify the customer. If unavailable, the Utility Customer ID can be repeated.
Account Type	Residential Commercial	NO	The type of account to which the Account Number is associated.
Energy Type	Natural Gas Electric Both	NO	Which energy service(s) are provided under the account.
Priority Group	Group 1 Group 2 Group 3 Group 4	NO	The priority group to which the listed customer belongs, as defined by CAPP Program guidance.
Account Status	Active Inactive	NO	Denotes whether or not the account is currently active with the Utility Company.
Utility Natural Gas Arrearage	Any positive dollar amount	YES	The Utility Company portion of the customer arrearage associated with natural gas services. Should not include CCA/LSE related arrearages.
Utility Electric Arrearage	Any positive dollar amount	YES	The Utility Company portion of the customer arrearage associated with Electric services. Should not include CCA/LSE related arrearages.

Field Name	Acceptable Values	Can be NULL	Definition
Utility Combined Arrearage	Any positive dollar amount	YES	The total Utility Company arrearage currently associated with the identified customer for all services. Should not include CCA/LSE related arrearages.
CCA Arrearage	Any positive dollar amount	YES	The total CCA arrearage amount associated with the customer.
Total Customer Arrearage	Any positive dollar amount	NO	The total arrearage, including CCA arrearage, currently associated with the identified customer, as included in the utility survey calculations.

The following is a list of the required data elements for the Customer Account Benefit Disbursement Detail list.

Field Name	Acceptable Values	Can be NULL	Definition
Utility Customer ID	Any string of alphanumeric characters	NO	The unique identifier used by the utility company to identify the customer.
LSE Name	Any string of alphanumeric characters	YES	The name of a CCA or DAE LSE associated with the arrearage.
LSE Customer ID	Any string of alphanumeric characters	YES	Any unique identifier used by the CCA or DAE LSE to identify the customer. If unavailable, the Utility Customer ID can be repeated.
Account Type	Residential Commercial	NO	The type of account to which the Account Number is associated.
Energy Type	Electric Natural Gas Both	NO	Which energy service(s) are provided under the account.

Field Name	Acceptable Values	Can be NULL	Definition
Priority Group	Group 1 Group 2 Group 3 Group 4	NO	The priority group to which the listed customer belongs, as defined by CAPP Program guidance.
Account Status	Active Inactive	NO	Whether or not the account is currently active with the Utility Company.
Utility Natural Gas Arrearage	Any positive dollar amount	YES	The Utility Company portion of the customer arrearage associated with natural gas services. Should not include CCA/LSE related arrearages.
Utility Electric Arrearage	Any positive dollar amount	YES	The Utility Company portion of the customer arrearage associated with Electric services. Should not include CCA/LSE related arrearages.
Utility Combined Arrearage	Any positive dollar amount	YES	The total Utility Company arrearage currently associated with the identified customer for all services. Should not include CCA/DAE LSE related arrearages.
LSE Arrearage	Any positive dollar amount	YES	The total CCA/DAE LSE arrearage amount associated with the customer.
Total Customer Arrearage	Any positive dollar amount	NO	The total arrearage, including CCA/DAE LSE arrearage, currently associated with the identified customer, as included in the utility survey calculations.
Proposed CAPP Benefit	Any positive dollar amount	NO	The total CAPP benefit the Utility Company wishes to apply to the identified account.
Low Income Program Participant	Yes No	YES	Whether the customer is a participant in a utility sponsored low-income program.

The following is a list of the required data elements for the Closeout Data Submission list.

Field Name	Acceptable Values	Can be NULL	Definition
Utility Customer ID	Any string of alphanumeric characters	NO	The unique identifier used by the utility company to identify the customer.
LSE Name	Any string of alphanumeric characters	YES	The name of a CCA or DAE LSEs associated with the arrearage.
LSE Customer ID	Any string of alphanumeric characters	YES	Any unique identifier used by the LSE to identify the customer. If unavailable, the Utility Customer ID can be repeated.
Account Type	Residential Commercial	NO	The type of account to which the Account Number is associated.
Energy Type	Electric Natural Gas Both	NO	Which energy service(s) are provided under the account.
Priority Group	Group 1 Group 2 Group 3 Group 4	NO	The priority group to which the listed customer belongs, as defined by CAPP Program guidance.
Account Status	Active Inactive	NO	Whether or not the account is currently active with the Utility Company.
Utility Natural Gas Arrearage	Any positive dollar amount	YES	The Utility Company portion of the customer arrearage associated with natural gas services. Should not include CCA/DAE LSE related arrearages.
Utility Electric Arrearage	Any positive dollar amount	YES	The Utility Company portion of the customer arrearage associated with Electric services. Should not include CCA/DAE LSE related arrearages.

Field Name	Acceptable Values	Can be NULL	Definition
Utility Combined Arrearage	Any positive dollar amount	YES	The total Utility Company arrearage currently associated with the identified customer for all services. Should not include CCA/DAE LSE related arrearages.
LSE Arrearage	Any positive dollar amount	YES	The total CCA/DAE LSE arrearage amount associated with the customer.
Total Customer Arrearage	Any positive dollar amount	NO	The total arrearage, including CCA and DAE LSE arrearages, currently associated with the identified customer, as included in the utility survey calculations.
Low Income Program Participant	Yes No	YES	Whether the customer is a participant in a utility sponsored low-income program.
CAPP Benefit Applied to Natural Gas Arrearage	Any positive dollar amount	YES	The actual CAPP benefit amount applied to the customer's arrearage associated with natural gas services. Should not include CCA/DAE LSE related arrearages.
CAPP Benefit Applied to Electric Arrearage	Any positive dollar amount	YES	The actual CAPP benefit amount applied to the customer's arrearage associated with Electric services. Should not include CCA/DAE LSE related arrearages.
CAPP Benefit Applied to Combined Arrearage	Any positive dollar amount	YES	The total CAPP benefit amount applied to the customer's arrearage associated for all services. Should not include CCA/DAE LSE related arrearages.
CAPP Benefit Applied to LSE Arrearage	Any positive dollar amount	YES	The CAPP benefit applied towards CCA/DAE LSE arrearage amount associated with the customer.

Field Name	Acceptable Values	Can be NULL	Definition
Total CAPP Benefit Applied	Any positive dollar amount	NO	The total CAPP benefit applied, including CCA and DAE LSE benefit amount, currently associated with the identified customer, as included in the utility application.
Date of CAPP Benefit Disbursement	MM/DD/YYYY format	NO	The date when CAPP benefit was applied towards the customer, as included in the utility application.