Farmworker Resource Center Workgroup

THIRD MEETING

Date: Thursday, September 15, 2022
Agenda

• Welcome & Recognition
• Review of Public Comments
• FRC Program Framework Review
• FRC Grantee Evaluation Standards and Metrics
• Workgroup Contribution Recognition
• Public Comment Period
• Wrap-Up and Next Steps
WELCOME & RECOGNITION
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<th>Session 2: Develop grant applications standards &amp; metrics</th>
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<td>Session 3: Review program framework discussion</td>
<td>Review grant application standards &amp; metrics</td>
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<td>Develop grantee evaluation standards &amp; metrics</td>
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<td>Session 4: Size and Number of Grant Awards and Grantee Obligations</td>
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<td>August 18, 2022</td>
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<td>Session 5: Presentation of public comments</td>
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REVIEW OF PUBLIC COMMENTS
August 18, 2022 Public Meeting Topics

- Overview of AB 941
- Overview of Grant Development Process
- Review Farmworker Resource Center (FRC) Grant Program Framework
- Review of FRC Grant Application Evaluation Indicators and Metrics
- Review FRC Grantee Evaluation Standards and Metrics
PROGRAM FRAMEWORK REVIEW
GRANT PROGRAM EVALUATION
Key Considerations

Confirmation at the conclusion of the grant term that grantees demonstrated adherence to all AB 941 grant requirements including:

- Completion of population assessment
- Development of programs and services aligned with identified needs
- Outreach and services provided at least in English and Spanish
- County compliance with 25% program support requirement
- Expenditure of all grant funds within the contract term
- Funds utilized for allowable grant activities
- Maintenance of service tracking database
- Safeguarding of all client personally identifiable information
- Flexibility of program structure
Organizational Capacity:

- Necessary staffing and partnerships to facilitate support of service delivery
- Ability to reach those individuals with Limited English Proficiency and non-English speaking individuals

Evaluation Standards Under Consideration by the Workgroup and CSD:

- Grantees must provide services in English, Spanish, and, if possible, at least one indigenous language and be able to demonstrate outreach and service delivery in appropriate languages.
- Ensure farmworkers, regardless of immigration status, can receive services.
- Agency should provide name(s) of bilingual staff. Make explicit requirement in the application that agencies commit to meeting the language requirement.
- Demonstrated capacity to follow up with clients and track outcomes.
- Review of grantee case management strategies, policies, and procedures.
- If and when appropriate, CSD should consider partnering with other state departments to assess the grantee’s organizational capacity.
Population Assessment:
- Timely completion of population assessment
- Needs identified in the farmworker community
- Services and programs provided to address identified needs

Evaluation Standards Under Consideration by the Workgroup and CSD:
- If the grant is awarded in mid-January 2023, there will not be many opportunities to gather quantitative data. Grantees will have to use available data bases.
- CSD should provide the population assessment template for the grantees.
- Completion of population assessment within 3-6 months of contract execution.
- Information about the requirements of the population assessment including the due date should be contained in the NOFA.
- Completion of population assessment template which includes: 1. Location(s) of the target population(s), 2. Languages spoken, and 3. Service delivery strategies and hours to accommodate the needs of the population(s).
Grantee Matching Funds:
• County compliance with 25% program support requirement

Evaluation Standards Under Consideration by the Workgroup and CSD:
• Grantee’s budget,
• Letter from county CAO or administration committing the funds,
• Board resolution accepting the FRC grant funds and committing the local funds.
Expenditure of Grant Funds:
- Expenditure of all grant funds within the contract term ending June 30, 2024
- Funds utilized for allowable grant activities

Evaluation Standards Under Consideration by the Workgroup and CSD:
- Grantees to submit monthly financial reports.
- Administrative cost cap on state funds. (percentage to be determined; proposals ranged from 15 to 21%).
- The county 25% match should be assigned a different administration cap.
- Which funds (county or state) should be expended first?
- Will grantees be given an advance on the grant funding?
Service Database:
- Number and type of calls received
- Referrals made
- Claims filed
- Monitor local trends
- Client demographic Information

Evaluation Standards Under Consideration by the Workgroup and CSD:
- Include performance measurements such as: How many people did you serve? How many of the individuals were better off after receiving the service(s)?
- Regular fiscal monitoring (desk review or onsite) from the beginning of the grant.
- Periodic data review in addition to final grantee evaluation.
- Case file review covering approximately 10% of clients served.
WORKGROUP RECOGNITION
Public Comment

Verbal:
• Raise your hand. The host will call on you.
• State your name and organization.
• Share your comment or question.
• In order to allow all participants an opportunity to speak, please limit comments to three minutes or less.

Zoom Chat:
• Submit comment or question in the chat.
• The host will read it aloud.
CSD Contacts

Deputy Director
• Leslie Taylor – Leslie.Taylor@csd.ca.gov

Managers
• Wilmer Brown, Jr. – Wilmer.Brown@csd.ca.gov
• Stephanie Williams – Stephanie.Williams@csd.ca.gov

Project Analysts
• James Scott – James.Scott@csd.ca.gov
• D. Heide Ruegsegger – Heide.Ruegsegger@csd.ca.gov
• Shiella Maria Rivera Flores – Shiella.RiveraFlores@csd.ca.gov

General Email: FarmworkerResourceCenter@csd.ca.gov