CSBG Recovery Act Local Plan

Please refer to your instructions prior to completing the Community Services Block Grant (CSBG) Recovery Act Local Plan.

Submit To:

Department of Community Services and Development
Attention: Community Services Division
P.O. Box 1947
Sacramento, CA 95812-1947

Section I - Agency Information

Agency	Sutter County Community Action Agency
Address	915 8th Street, Suite 130
City	Marysville, CA 95901

Agency Contact Person Regarding CSBG Recovery Act Local Plan

Contact Person	Debra J. Phillips
Title	Executive Director
Phone	530-749-5460
Fax	530-749-5464
E-mail Address	dphillips@co.yuba.ca.us

Section II - Certification

1 **As a part of the efforts to ensure transparency and accountability, the Recovery Act requires Federal agencies and grantees to track and report separately on expenditures from funds made available through the stimulus bill.** *Please check to acknowledge that your agency is aware of this requirement and has the capacity to track CSBG Recovery Act program activities and expenditures separately from all other CSBG or other funding, including activities and expenditures carried out by delegate agencies and other service providers supported by subcontracts under Recovery Act funding.*

☒

The undersigned herby certify that this agency complies with the requirements of this CSBG Recovery Act Local Plan and the information in this plan is correct and authorized.

Board Chair — Date

Debra J. Phillips — 5-11-09

Executive Director — Date

CSBG Recovery Act Local Plan

Section III - DUNS Number

Provide your agency's Data Universal Numbering System (DUNS) number. If your agency has not registered, do so and provide the number below.

DUNS Number	APPLIED: PLEASE SEE ATTACHED

Section IV - CCR Number

Provide your agency's Central Contractor Registration (CCR) number. If your agency has not registered, do so and provide the number below.

CCR Number	UNABLE TO APPLY UNITL DUNS # IS RECEIVED

Section V - Verification of Public Inspection

Provide verification of public inspection of your agency's CSBG Recovery Act Local Plan. Documentation of public inspection must also be provided, (i.e. copy of web page, e-mail blasts, etc.)

A) **Describe how your agency made this Local Plan available for public inspection.**

The Local Plan was distributed by email to local entities who could be participating in the application to subcontract for the use of the ARRA funds. More public notice through the local newspaper and the Yuba County web page will be provided as the application process continues.

Section VI - General Plans

For each question in this section, provide a comprehensive narrative of what plans you have made to date.

A) **Provide a description of Recovery Act projects for purposes of creating and sustaining economic growth and employment opportunities. Include a description of targeted individuals and families; services and activities; and how the services and activities are tailored to the specific needs of the community.**

The parameters of the ARRA funds will be incorporated into the RFP application and the subcontractor awarded the funds will provide this information. The award is expected to be complete by June 30, 2009

B) **Provide a description of the service delivery system for Recovery Act projects for purposes of providing a wide range of innovative services and activities. Include a description of the geographical area served.**

The parameters of the ARRA funds will be incorporated into the RFP application and the subcontractor awarded the funds will provide this information. The award is expected to be complete by June 30, 2009

CSBG Recovery Act Local Plan

C) Describe how your agency will use Recovery Act funds to meet the short-term and long-term economic and employment needs of individuals, families and communities.

The parameters of the ARRA funds will be incorporated into the RFP application and the subcontractor awarded the funds will provide this information. The award is expected to be complete by June 30, 2009

D) Provide a description of how linkages will be developed to fill identified gaps in services. through the provision of information, referrals, case management and follow up consultations.

The parameters of the ARRA funds will be incorporated into the RFP application and the subcontractor awarded the funds will provide this information. The award is expected to be complete by June 30, 2009

E) Provide a description of how Recovery funds will be coordinated with other public and private resources, to avoid duplication and/or supplanting.

The parameters of the ARRA funds will be incorporated into the RFP application and the subcontractor awarded the funds will provide this information. The award is expected to be complete by June 30, 2009

F) Provide a description of how the funds will be used to support innovative community and neighborhood based initiatives related to the purposes of the Recovery Act, which promotes food, housing, health services and employment-related services and activities.

The parameters of the ARRA funds will be incorporated into the RFP application and the subcontractor awarded the funds will provide this information. The award is expected to be complete by June 30, 2009

G) Provide a description of the community-needs assessment (which may be coordinated with community-needs assessments conducted for other programs).

A public hearing for the 2009 CSBG Local Plan was conducted in March, 2009.

H) Provide a description of the service delivery system for benefit enrollment coordination activities for purposes of identifying and enrolling eligible individuals and families in Federal, State, and local benefit programs. Include a description of the geographical area served and a listing of sub-grantees provided the services and service areas.

The parameters of the ARRA funds will be incorporated into the RFP application and the subcontractor awarded the funds will provide this information. The award is expected to be complete by June 30, 2009

J) Describe your education and outreach projects to advertise and market the Recovery Act services and outcomes.

The parameters of the ARRA funds will be incorporated into the RFP application and the subcontractor awarded the funds will provide this information. The award is expected to be complete by June 30, 2009

Section VII - Energy Coordination

For each question in this section, provide a comprehensive narrative of what plans you have made to date.

A) Describe how your agency has/will establish a mutual referral service agreement with your local energy provider to ensure that clients receive services that support their progress towards achieving self-sufficiency.

A meeting with Consumer Resource Projects was conducted on April 2, 2009 to coordinate efforts among the local providers of services to low-income persons for referral to available energy programs.

B) Describe the activities your agency will conduct to actively coordinate with the local energy program in employment training and job placement of clients.

The parameters of the ARRA funds will be incorporated into the RFP application and the subcontractor awarded the funds will provide this information. The award is expected to be complete by June 30, 2009

Section VIII - Workforce Development Projects and Activities

TO BE DETERMINED AT LATER DATE: In this section, provide information on projects or activities that will be funded in part or totally by Recovery Act funds that will be administered by your agency. For each project or activity, include the following: title, cost, an estimate of the number of jobs created or retained, and a description of the project or activity.

A.1) Project/Activity #1		
Title		
Cost		
Est. # of Jobs	☐ Created #	☐ Retained #
Description		

A.2) Project/Activity #2		
Title		
Cost		
Est. # of Jobs	☐ Created #	☐ Retained #
Description		

A.3) Project/Activity #3		
Title		
Cost		
Est. # of Jobs	☐ Created #	☐ Retained #
Description		

A.4) Project/Activity #4		
Title		
Cost		
Est. # of Jobs	☐ Created #	☐ Retained #
Description		

A.5) Project/Activity #5		
Title		
Cost		
Est. # of Jobs	☐ Created #	☐ Retained #
Description		

In this section,provide information on projects or activities that will be funded in part or totally by Recovery Act funds that will be carried out by a delegate agency or other service provider pursuant to a subcontract with Recovery Act funds. For each project or activity include the following: title, subcontractor name, cost, an estimate of the number of jobs created or retained, and a description of the project or activity.

B.1) Subcontractor Project/Activity #1		
Title		
Subcontractor		
Cost		
Est. # of Jobs	☐ Created #	☐ Retained #
Description		

B.2) Subcontractor Project/Activity #2		
Title		
Subcontractor		
Cost		
Est. # of Jobs	☐ Created #	☐ Retained #
Description		

B.3) Subcontractor Project/Activity #3		
Title		
Subcontractor		
Cost		
Est. # of Jobs	☐ Created #	☐ Retained #
Description		

B.4) Subcontractor Project/Activity #4

Title		
Subcontractor		
Cost		
Est. # of Jobs	☐ Created #	☐ Retained #
Description		

B.5) Subcontractor Project/Activity #5

Title		
Subcontractor		
Cost		
Est. # of Jobs	☐ Created #	☐ Retained #
Description		

B.6) If you specified any project/activity in B.1 – B.5, describe the process you will use to select the above subcontractor(s) to provide services funded in part or totally by the Recovery Act funds.

The parameters of the ARRA funds will be incorporated into the RFP application and the subcontractor awarded the funds will provide this information. The award is expected to be complete by June 30, 2009

In the section below list all projects or activities that will be funded in part or totally by Recovery Act funds, the applicable National Program Indicator (NPI) and a description of the project or activity.

C) Under the regular CSBG program, eligible entities use funds to provide services and activities addressing unemployment, education, better use of available income, housing nutrition, emergency services and/ or health to combat the central causes of poverty. Such services continue to be supportable under the CSBG Recovery Act. ***In recognition of the intent of the Recovery Act, agencies are encouraged to support employment related services and activities that create and sustain economic growth.***

NPI	*Project or Activity*	*Description*

D) Provide a description of planned infrastructure investments, the purpose, total cost and the rationale for funding the infrastructure investment with funds made available under the Recovery Act. (Capital Improvements are not allowable costs per P.L. 105-285 Sec. 678F)

None

E) Will your agency use a portion or all the Recovery Act funds for administrative costs? Check the appropriate box.

☐ Yes, our agency will use a PORTION of the Recovery Act funds for administrative costs.

☐ Yes, our agency will use ALL of the Recovery Act funds for administrative costs.

☐ No, our agency will NOT use any of the Recovery Act funds for administrative costs.

E.1) If you checked one of the "YES" boxes in E, explain how the funds allocated to administrative costs will be tracked to a measurable outcome.

The administrative cost will be tracked directly to the administratition of the subcontractor awarded to provide the services. For example, time spent on noticing, Request for Proposal, contract and report administration will be charged as actual time spent and allocated to the ARRA administrative budget.

Section IX - Required Disclosures

For each question in this section, disclose any unresolved findings and/or recommendations, or any legal proceedings.

A) List all non-CSD funded programs administered by the agency within the past three (3) years that have unresolved findings and/or recommendations or have been terminated as a result of deficiencies.

None.

B) List all legal proceedings the agency is currently involved in or has been in the past three (3) years. Include a brief description of the proceeding and the outcome. If the proceeding is currently, active provide the status.

None.

Section X - Barriers

For each question in this section, provide information on potential barriers to your agency's success.

A) Identify any barriers that your agency feels it may face in meeting the requirements of the Recovery Act (i.e., subcontracting, staffing, workforce development, compliance with reporting, performance).

This Yuba County Housing and Community Services Division has a huge deficit in its ability to react quickly to the parameters of the stimulus dollars becoming available all at the same time. This office administers the Housiing Authority, the CDBG housing rehab and FTHB funds, HOME funds, Cal HOME funds, CSBG funds for Yuba and Sutter County and affordable housing. This office has 2 staff to administer these programs which is not nearly enough to react to all the different funding coming from the stimulus package.

Phillips, Debbie

From: govt@dnb.com
Sent: Monday, May 11, 2009 1:48 PM
To: Phillips, Debbie
Cc: govt@dnb.com
Subject: New DUNS Request - Tracking ID : 896077

THIS IS AN AUTOMATED MESSAGE GENERATED BY THE D&B D-U-N-S REQUEST PORTAL.

Thank you for using the D&B CCR Web Form process. D&B's global policy is to provide D-U-N-S numbers to any existing or prospective US Government contractor or grantee within one business day at no charge. ***DUE TO HIGH VOLUME AT THIS TIME, OUR RESPONSE TURNAROUND TIME HAS BEEN AFFECTED.*** If your request was submitted near a holiday or weekend, it will be addressed the next business day. The D-U-N-S Number will be sent to the e-mail address you provided on the web form. If email delivery failed, please call 866-705-5711 for assistance. If you have questions about this policy or your request, please contact D&B at govt@dnb.com.

Contact Information	
First Name	Debra
Last Name	Phillips
Telephone	5307495460
Email	dphillips@co.yuba.ca.us
Title	Exec Dir
Tracking ID 896077	
Company Information	
Legal Name	Sutter County Community Action Agency
Legal Structure	Non-profit
Tradestyle Name 1	
Tradestyle Name 2	
Tradestyle Name 3	
Organization Information	
Telephone	5307495460
Executive Name	Debra J Phillips
Title	Exec Dir
Primary SIC code	9199
Description of Operations	Administrtion of government grants
Socioeconomic Data	No special Ownership Status
Number of Employees	2
Annual Sales	$244,000
Physical Address	
Street	915 8th Street, Suite 130

City	Marysville
State	CA
ZIP	95901
Country	US

Mailing Address

Street	P O Box 757
City	Yuba City
State	CA
ZIP	95992
Country	US

Parent Organization

Name	
Street	
City	
State	
ZIP	
Country	

Notes

Comments